COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4
<ul> <li>(1) Topic (one sentence description of the decision being sought)</li> <li>(2) Who will take decision</li> <li>(3) Give date or period within which decision is to be taken</li> <li>(4) Directorate contact (include e-mail and telephone)</li> </ul>	<ul> <li>(5) Principal Groups/Organisations to be consulted before decision is made</li> <li>(6) Method of consultation (external only [if applicable])</li> </ul>	<ul> <li>(7) Name of person(s) to whom representations can be made (e-mail/telephone)</li> <li>(8) When should they be made by (closing date)</li> </ul>	(9) List background documents submitted to Cabinet/Cabinet Member in respect of the decision (10) Is this information unrestricted or exempt?  (11) Date first entered in Notice
KEY 33/21/22  (1) Recommendation to Council of the draft 2022/23 Budget and Medium-Term Financial Plan 2022/23-2025/26 and approval by Cabinet of various delegations within the Budget  (2) Cabinet  (3) 7 February and 28 February 2022  (4) Mike Davis, Strategic Director (Corporate Resources) — mike.davis@dover.gov.uk; 01304 872107	<ul><li>(5) Portfolio Holders and Budget Managers</li><li>(6) Not applicable.</li></ul>	(7) Mike Davis, Strategic Director (Corporate Resources) – mike.davis@dover.gov.uk; 01304 872107  (8) 10 February 2022	<ul><li>(9) Cabinet report and Budget and Medium-Term Financial Plan 2022/23-2025/26</li><li>(10) Unrestricted</li><li>(11) 7 January 2022</li></ul>
Drief Details of House			

## **Brief Details of Item:**

(Please provide information about the contents of this item and the reason for decision.)

The Budget will determine the Council Tax for 2022/23 and the revenue and capital resources available to the Council for the 2022/23 financial year. It is a statutory requirement upon the Council, as the Billing Authority for all Council Tax in the Dover District, to approve the Council Tax resolution by 2 March 2022.

## Deadline for Item:

(Please indicate the date and whether this is statutory, operational or to meet the requirements of another agency.)

It is a statutory requirement upon the Council, as the Billing Authority for all Council Tax in the Dover District, to approve the Council Tax resolution by 2 March 2022.